

4 Year College Application Checklist

Understand your timeline for apply to colleges. Who will be your teacher letter of recommendations? What month and day will each of these following items be done?

Junior and Senior- Campus Time-Line		Months/Dates
Campus you will visit: University of California Berkeley		April 12, 2016
Campus interview: Yes or no		April 12,2016
Letters of Recommendation: 3 Teachers you have a good relationship with and classes you excel in.		
Teachers Name	Sara Carvalho	
Date requested	October 9, 2016	
Follow-up	October 14, 2016	
Teachers Name	Kathy Denise	
Date requested	October 9, 2016	
Follow-up	October 14, 2016	
Teachers Name	Soudabeh Zahidy	
Date requested	October 9, 2016	
Follow-up	October 16, 2016	
Counselor recommendation form to counselor		September 4, 2016
Secondary school report form to counselor		September 8, 2016
Test scores requested		September 20, 2016
Transcripts sent		September 25, 2016
Application completed Essay completed All signatures collected Financial aid forms enclosed Application fee enclosed Postage affixed/copies made/return address on envelope Copies made of all forms and documentation enclosed in application packet		December
Letters of acceptance/denial/wait list received		March/April
Colleges notified of intent		March/April
Tuition deposit sent		May
Housing and other forms submitted to chosen college		May
Orientation scheduled		May

College Financial Aid Checklist

Financial Aid Check List	Date:
Family Qualifications for Financial Aid letter	2016-2017
Prepare tax return	2016-2017
Apply for Scholarships	2016-2019
Request a Department of Education PIN	2017-2018
Use the Compare Your Aid Awards tool to see a side-by-side comparison of aid awards.	2017-2019
Send tax returns	2018-2019
Complete the pre-application worksheet	2018
Sign a promissory note if you have been awarded a Perkins Loan.	2018-2019
Review your Student Aid Report (SAR);	2018-2019
Start looking for summer jobs or paid internships.	2017-2019
Get a FAFSA from the school counseling office	2019
Make your final decision.	2018-2019
complete and sign the Master Promissory Note (MPN) to receive your Stafford Loan	2018-2019
Set up a bank account near campus	2019
Sign and submit the FAFSA	2019
Participate in activities, such as financial aid information nights	2019